



# Upgrade Vision to PerformanceHQ Today!

Experience Grace Hill's Training like never before! Vision clients can easily upgrade to PerformanceHQ, our new technology platform, with a stress-free transition process. Access advanced learning management features that increase employee engagement and development while saving you administrative time and effort!

Plus, PerformanceHQ brings your training and policy solutions together, empowering your team with a seamless user experience. Easily collect secure, digital policy acknowledgments after training is complete — helping to mitigate risk while setting your employees up for success.

Here's what to expect during the upgrade:

## Get ready.

### The first step is to get started.

Meet the Grace Hill team via email or Zoom to align on the upgrade process.

Discuss and confirm your PerformanceHQ launch date.

Our team will keep your upgrade on track to meet your desired launch date.

## Get set.

### This is where the magic happens.

Good news! Your current Vision users are already in PerformanceHQ.

Review the employee information in Vision with a simple employee report and update details as necessary.

Admin(s) review resources and recommended training to get the most out of PerformanceHQ.

Spread the word! Tell employees about the upgrade prior to launch using the email template we provide.

If you also use PolicyPartner, we will sync your policies to your new PerformanceHQ platform.

If you have Vision Silver, we will work with you to establish learning paths for your team in PerformanceHQ.

## Go!

### You're ready for PerformanceHQ.

Review best practices and fun suggestions to drive engagement in the new system.

Share that PerformanceHQ is live using the email template we provide.

Your staff will receive system-generated logins\* and can access their personalized dashboard in PerformanceHQ.

Vision access is removed.\*\*

\*SSO clients use current SSO access. No new credentials required.

\*\*Employee access to PolicyPartner is also removed, if applicable.

# Your Success Is Our Priority

How long will your upgrade take? Our team can move as fast (or give you as much time) as you need. Some clients want to go live in a week, while others have a specific, future date that fits their schedule. We will ensure the timeline works for you!



## Eliminate the Software Learning Curve

One of the best things about PerformanceHQ is it is intuitive and easy to learn. Our resource center offers interactive tours of the platform and helpful checklists, so you don't have to worry about onboarding new software.

## Upgrade Your Experience With PerformanceHQ

- Personalized Employee Dashboards
- Automated Assignments
- Set Recurring and Excluded Courses
- Display Awards and Leaderboards
- Enhanced Tracking and Reporting



**Ready to upgrade?**

Contact us today to move from Vision to PerformanceHQ and give your employees the learning and development experience they deserve!